**Minutes - SJA School Council Meeting**

**Tuesday, October 10, 2017**

**7:00pm – SJA Staff Room**

Present: Paula Wilson, Rosalina Maguire, Joanne Cheng, Nubia Cabezas, Steve McGarrity, Louise Hennessy, Kerri Courville, Gordon Fitzpatrick, Robynn Kearns, Janice Rupert, Denise Corbett

1. Call to order – Chair

Meeting called to order at 7:05 by Paula Wilson, Council Chair

1. Opening Prayer offered by Principal McGarrity
2. Welcome and Introductions - Chair
Welcome of parent members by Chair
3. Principal’s Report – attached
4. Chair’s Report – attached
5. Treasurer’s Report – Gordon Fitzpatrick
* Pizza money has been received
* Cheque to be provided by Mrs. Guilfoyle for online orders
	+ Profit on lunches:
		- Pizza – 100%
		- Subway – 25%
		- Mazzola – 25%
* Gord will provide a budget through to end of February at November council meetings
1. CSPA Report – De Corbettnise
* School Council Insurance 101: presentation on school councils, liability, and insurance <https://docs.google.com/presentation/d/1NBvKhldrQPvNKgvKe_m1DYqxx6Zp680hQxo-Q0on2A0/edit#slide=id.p3>
* PIC Committee Report
	+ First meeting of the year October 31st  1-2pm Catholic Education Centre
	+ PIC funds will be distributed to schools in the next 2 months.
	+ Still waiting for Ministry of Education to announce PRO grant recipients
* Upcoming Events:
	+ Oct 3: [Supporting Big Emotions](https://drive.google.com/open?id=0B3fw3jLxuLiMdldyWlBUbmh5S3c) -  Yours and Your Childs, St Mother Teresa HS
	+ Oct 17: [The A,B,C’s Of ADHD](https://drive.google.com/open?id=0B3fw3jLxuLiMZzlWNkxlUkRjU0k): What Parents Need to Know, Immaculata HS
	+ Nov 7:  Boot Camp for School Councils, Holy Trinity HS
	+ Nov 30: Advocating for Your Child with Special Needs, Thomas D'Arcy McGee
1. Focus Items
	1. Welcome Back BBQ Reschedule – Paula Wilson/Robynn Kearns
		1. BBQ reschedule to October 19; Robynn will confirm availability of barbeque
		2. Nubia will check food costs at M&M
		3. Council will decide quantities via email
	2. SJA Xmas Market – Saturday, November 18
		1. 11 vendors confirmed as of October 10
		2. Signs
			1. can be printed by Katari at a cost of $8/sq’ (1 side; $16 for both sides)
			2. print so can be re-used (no dats, ‘This Saturday)
	3. Janice Rupert will check signa availability with Leslie Park CA and will leave information in Almonte at Etsy fair organizers
		1. Council members asked tos hare /promote to fill up vendor slots
		2. Janice Rupert will check
	4. Kerri and Robynn suggest Purdy’s Chocolate sales as second fundraiser
		1. Can be done online
		2. Company offers a fundraising stream
		3. Joanne and Janice will take over
	5. Janice will explore fundraising through Mable’s Labels
		1. Can add logo to council website, newletter to encourage parents to buy
	6. *Deferred items*
		1. Volunteers for Gr. 6 Leaving Ceremony
			1. Date: June 22, 2018
			2. Possible volunteers: Gr. 5 parents L. Sweet, D. D’Amico
			3. To be discussed at November council meeting
		2. Movie Night
			1. Council agreed to hold movie night on December 15
			2. Nubia will coordinate volunteers
			3. details deferred to November
2. Action Items

Budget plan through February: Gord

Price out food from M&M: Nubia

1. Other business
	1. Advent mass December 5, reception to follow at the church
	2. Confirmation to be organized through the church; same process to be followed as for First Communion
2. Adjournment